



TOWN COUNCIL

MEETING MINUTES

Tuesday, February 2, 2021 - 7:00 P.M.

- 1) **Roll Call:** Mayor Patrick Ford called the meeting to order Tuesday, February 2, 2021 at 7:00 p.m. Roll was called which determined the presence of a quorum.
Present: Mayor Patrick Ford, Council: Mary Sue Sorenson and Robert Hoover
Video Conference: Adam Willett
Excused: Peter Boyer
- 2) **Pledge of Allegiance:** The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Minutes of January 19, 2021:** Moved by Robert Hoover, seconded by Mary Sue Sorenson, and carried without dissent to approve the Council Minutes of January 19, 2021.
- 4) **Payable List for January 2021:** Checks #29926-29777, Direct Deposits #1004-1030, ACH #707046949 & ACH #83571414. Moved by Robert Hoover, seconded by Adam Willett, Mary Sue Sorenson recused, and motion carried without dissent to approve Payable List for January 2021: Checks #29926-29777, Direct Deposits #1004-1030, ACH #707046949 & ACH #83571414.
- 5) **Attorney's Report:** Town Attorney Representative, Liz Grill was present for questions or comments from Council. Ms. Grill reported a written legal status for the Town of Bar Nunn was submitted to Mayor. Ms. Grill informed council that WYDOT has requested a status update for the Right of Way Relinquishment of the Salt Creek Highway to the Town of Bar Nunn. Mayor Ford stated the council is not prepared to finalize the Right of Way Relinquishment at this time. Additionally, Mayor Ford stated that there is question regarding water mitigation in relation to the Salt Creek Highway and the effect it has on the Town. Further, Mayor Ford stated a consultation with Town Engineer, Ray Catellier and WYDOT regarding the transfer of water from the Salt Creek Highway is needed before the Right of Way Relinquishment of the Salt Creek Highway to the Town of Bar Nunn is to be finalized. Mayor Ford inquired the status for drafts regarding charter ordinance changes resulting from the January 19, 2021 work session. The drafts included charter ordinances for Conduct of Council Members, Legal Notices, and Mayoral Pay. Ms. Grill will follow-up the status of charter ordinance changes.
- 6) **Engineer's Report:** Town Engineer, Ray Catellier submitted a written report and was present for questions or comments from Council. Mr. Catellier updated council on the following items:
 - **Sewer Lift Station #1-** On Friday, January 29, 2021 Tom Brauer (CEPI), Ray Catellier (CEPI), Krista Johnston (City of Casper Waste-Water Manager) and James (Bar Nunn) analyzed the existing Lift Station #1. Several deficiencies and recommended improvements were noted. Mr. Catellier will present council with the information and associated cost estimates. Maintenance Supervisor, Paul Watson inquired further information regarding the deficiencies and recommended improvements for Lift Station #1. Ray Catellier will provide Mr. Watson with the contact information for Krista Johnston, City of Casper Waste-Water Management.
 - **Town Hall Project-** A virtual tour of the Wright Town Hall will take place Friday February 5, 2021 at 8:15 am. Mr. Catellier will be on-site in Wright and will have Dave LaPlante available at the Town Hall to answer questions. All other site tours for the YMCA, Mills, and Evansville facilities will conclude Friday February 5, 2021. Mayor Ford and Adam Willett will be available for the virtual tour of the Wright Town Hall.
 - **Splash Pad-** Sub consultants are working on the restroom/mechanical facility design. Water service and electrical service requirements will be determined this week.

There were no further questions or comments from council.

- 7) **Fire Department Report-** A written report was submitted. Cody Edgeington was present for questions or comments from council. There were no further questions or comments from council.
- 8) **Zoning & Planning Report:** Chairman Gary Geiger was available for questions or comments from Council. Mr. Geiger stated there was no meeting scheduled for the Zoning and Planning Commission for the month of January 2021. There were no further questions or comments from council.
- 9) **Maintenance Report:** A written report was submitted. Maintenance Supervisor, Paul Watson was available for questions or comments from council. Mr. Watson reported post cable replacement for three fence posts damaged at the town hall storage lot. Discussion regarding incident reporting, code enforcement and equipment updates followed. Additionally, Mr. Watson provided council with cost projections for the current inspections and operation of Lift Station #1. Further, Mr. Watson stated his desire to see the lift station placed above ground. Mayor Ford recognized Mr. Watson's concern and stated cost evaluation consideration will be discussed when Town Engineer, Ray Catellier submits his report for recommendations and cost estimates.
- 10) **Office Staff Report:** A written report was submitted. Administrative Assistant, Donna Damori reminded council Town Hall will be closed for President's Day February 15, 2021. There were no questions or comments from council.
- 11) **Petitions and Public Comment:** There were no petitions or public comments.
- 12) **Council Miscellaneous:**
 - A. Business Licenses Renewals: No. 2021-21- Shirk's Sanitation - Jason Schierkolk
Moved by Robert Hoover, seconded by Adam Willett and carried without dissent to approve Business Licenses Renewals: No. 2021-21.
 - B. Driving Behavior- Robert Hoover noted concern for driving behaviors after snow events on Antelope Drive and reported drivers are traversing between the boulders in motor vehicles. Discussion regarding spacing of boulders and other possible remedies followed.
- 13) **Adjournment:** Moved by Robert Hoover, seconded by Mary Sue Sorenson and carried without dissent that there being no further business the meeting of February 2, 2021 be adjourned at 7:25 P.M.

Patrick R. Ford, Mayor

ATTEST: (seal)

Donna Damori, Administrative Assistant